

[FORM B]

FOR CALENDAR YEAR .....

M'SHIP NO. : .....

**SUBSCRIPTION FORM FOR GROUP ORDINARY MEMBERSHIP****1 COMPANY'S INFORMATION**

Name of Company : .....

Correspondence Address : .....

Tel : .....

General E-mail : .....

Fax : .....

Homepage : .....

**2 PAYMENT OF ANNUAL SUBSCRIPTION**

Annual Subscription depends on the total workforce in your organisation. Ordinary Members shall pay an annual subscription at the following rates :-

Total number of employees in the **HOLDING COMPANY** is ..... persons.Total number of employees in the **SUBSIDIARY COS. (all inclusive)** is ..... persons.**TOTAL NO. OF EMPLOYEES IS** ..... persons.the **first 100 employees** at RM10.00 per employee (*Subject to a minimum of RM1,000*) RM .....the **second 100 employees** at RM9.00 per employee RM .....the **third 100 employees** at RM7.00 per employee RM .....the **fourth 100 employees** at RM5.00 per employee RM .....**thereafter up to 3,900 employees** at RM3.00 per employee RM .....**3,901 employees up to 9,999** at RM10,000.00 RM .....**10,000 employees and above** at RM15,000.00 RM .....**TOTAL PAYMENT** RM .....

**\*\*(However, the subscription is subject to a Minimum of RM500.00 for members with 20 employees and less  
and a minimum of RM1,000 for members with 21 employees up to 100 employees.)**

**Important Note for Payment :**

- For payment via electronic transfer, MEF bank account number is **10-528-000242-2 AFFIN ISLAMIC BANK BERHAD** in favour of **MALAYSIAN EMPLOYERS FEDERATION**. A copy of the bank transaction slip with details of payment to be e-mailed to **financesubs@mef.org.my**. (*You are required to send, or scan and e-mail your duly completed Subscription Form to mefmembership@mef.org.my to request for Tax Invoice*).

- For payment via cheque, please enclose a cheque (Number: ..... ) amounting RM ..... payable to **MALAYSIAN EMPLOYERS FEDERATION**. (*You are required to send, or scan and e-mail your duly completed Subscription Form to mefmembership@mef.org.my to request for Tax Invoice*).

**3 INFORMATION ON COMPANY'S MANAGEMENT***Chief Executive Officer/Managing Director/General Manager/Executive Director/Director*

i) Name (Tan Sri/Dato'/Datuk/Mr/Ms/Mdm): .....

Designation : .....

e-mail : .....

## ii) Person in-charge of Human Resources / Industrial Relations

Name (Tan Sri/Dato'/Datuk/Mr/Ms/Mdm): .....

Designation : .....

e-mail : .....

Handphone : .....

## iii) Person in-charge of Training

Name (Tan Sri/Dato'/Datuk/Mr/Ms/Mdm): .....

Designation : .....

e-mail : .....

## iv) Person in-charge of Finance

Name (Tan Sri/Dato'/Datuk/Mr/Ms/Mdm): .....

Designation : .....

e-mail : .....

If your employees are represented by a trade union of workmen, please state name of union :

If your company is represented by a trade union of employers, please state name of union :

**4 INFORMATION ON APPOINTMENT FOR NOMINEE ( Compulsory)**

Name of Nominee \*\* : .....

**\*\* Note : Rule 8.1 of the MEF Constitutional Rules, stated that " the nominee of an Ordinary Member shall be its Chief Executive or any other person nominated in the prescribed nomination form and approved by the Council."**

Designation of Nominee : .....

*(Chief Executive Officer/Managing Director/General Manager/Executive Director/Director)*

E - Mail of Nominee : .....

## 5 INFORMATION ON COMPANY'S CAPITAL OWNERSHIP

The source of capital ownership of your company (equity more than 50%).

Malaysia ..... %  Japan ..... %  Other Asian Countries ..... %  
 UK / Europe ..... %  USA ..... %  Other Countries ..... %

## 6 INFORMATION ON COMPANY'S BUSINESS ACTIVITY

Please mark ( X ) at the appropriate box. Once determined, kindly elaborate the nature of activity specified.

Example : Nature of business activity : Manufacturing

Group : Non-Metallic, Mineral and Cement Products

Kindly elaborate : Manufacturing ready mix concrete, cement bricks, cement, concrete, piles and premix

### MANUFACTURING

- Basic & Fabricated Metallic Products
- Electrical & Electronics
- Food, Edible Oils, Beverages & Tobacco
- Footwear, Textiles, Apparel & Garments
- Machinery & Engineering
- Mining
- Non Metallic, Mineral & Cement Products
- Paper & Paper Products
- Petroleum, Chemical & Gases
- Pharmaceuticals & Toiletries Products
- Plastics & Rubber
- Printing & Publishing
- Timber & Wood Products
- Transport / Motor / Parts Manufacturing & Assembling
- Others ( Manufacturing )

### NON-MANUFACTURING

- Association & Society
- Banking, Finance & Charge Card
- Business Services - Post, Courier, Maintenance, Repair Facilities, etc.
- Diversified, Holdings & Investment
- Education & Training
- Entertainment - Cinema, Amusement Centre, Theme Park, Travel Agencies
- Hotel, Resort, Restaurant & Club
- Insurance
- IT & Communication
- Media, Publishing & Advertising
- Medical & Health Services
- Plantation
- Professional Services
- Property Development & Construction
- Security Services
- Stockbroking, Investment Funds & Unit Trust
- Transportation Services - Sea, Land & Air
- Warehousing & Freight Forwarding, Shipyard & Port Services
- Wholesale, Trading, Retail, Supplier, Distributor, Direct Selling, etc.
- Others ( Non-manufacturing )

Kindly elaborate : \_\_\_\_\_

## 7 INFORMATION ON THE SUBSIDIARY COMPANIES [FORM B (I)]

Please list the subsidiary companies of your organisation. Subsidiary companies listed under Group Membership must be active. The number of employees, contact numbers and addresses, as well as the nature of business must be indicated.

**IMPORTANT NOTE :** You are required to fill up the attached FORM B (I) - Information on Subsidiary Companies.

In the event you have **MORE THAN ONE SUBSIDIARY COMPANY**, kindly duplicate FORM B (I) before you fill it up with the information required.

**Please be reminded that EACH FORM B (I) is meant for ONE SUBSIDIARY COMPANY ONLY.**

## 8 DECLARATION

I hereby declare that all the above information is true to the best of my knowledge. We shall update MEF should there be any changes in the information given.

Name : ..... Date : .....

Designation : ..... Signature : .....

### BRANCHES

**NORTHERN REGION**– 379-D, Jalan Hajah Rehmah, 11600 Jelutong, Penang **Tel:** 04 – 659 9236 / 04 – 659 6909 **Fax:** 04 – 6599 873 **E-mail:** mefpg@mef.org.my  
**SOUTHERN REGION** – No. 17A & 17B Jalan Cantik 6, Taman Pelangi Indah, 81800 Ulu Tiram, Johor. **Tel:** 07 – 862 4776 **Fax:** 07 – 862 4773 **E-mail:** mefjb@mef.org.my  
**EAST COAST REGION**– B-8 & B-10, First Floor, Jalan Haji Ahmad 3, Sri Pahang Business Centre 25300 Kuantan, Pahang Darul Makmur. **Tel:** 09 – 512 4373 **Fax:** 09 – 512 4251 **E-mail:** mefktn@mef.org.my  
**PERAK OFFICE**– A-1-3, 1st Floor, Wisma MFCB, No.1, Persiaran GreenTown 2, GreenTown Business Centre, 30450 Ipoh, Perak. **Tel:** 05 - 255 7778 / 05-255 9778 **Fax:** 05 - 255 2778 **E-mail:** mefip@mef.org.my  
**SABAH OFFICE**–3rd Floor Lot No. 1 Block A, Damai Point, 88300 Kota Kinabalu, Sabah. **Tel:** 088 - 210 579 **Fax:** 088-204 979 **E-mail:** mefkk@mef.org.my  
**SARAWAK OFFICE**– Lot No 95, Jalan Nyiur, 93200 Kuching, Sarawak. **Tel:** 082 - 247 027 **Fax:** 082 – 247 028 **E-mail:** mefkch@mef.org.my

**FORM B (I) - INFORMATION ON SUBSIDIARY COMPANIES****NOTE :***In the event you have MORE THAN ONE SUBSIDIARY COMPANY, kindly**duplicate this form before you fill it up with the information required.**Please be reminded that each FORM B (I) is meant for ONE SUBSIDIARY COMPANY ONLY.***(for MEF official use only)**

Holding Co. M'ship No. ....

Subs. Co. M'ship No. ....

**Name of Company :** .....**Correspondence Address :** .....

.....  
.....  
.....

**Tel** : .....**Fax** : .....**General E-mail :** .....**Homepage :** .....

Total number of employees is .....persons.

**Contact Person**

Name (Mr/Ms/Mdm) : .....

Designation : .....

e-mail : .....

**MANUFACTURING**

- Basic & Fabricated Metallic Products
- Electrical & Electronics
- Food, Edible Oils, Beverages & Tobacco
- Footwear, Textiles, Apparel & Garments
- Machinery & Engineering
- Mining
- Non Metallic, Mineral & Cement Products
- Paper & Paper Products
- Petroleum, Chemical & Gases
- Pharmaceuticals & Toiletries Products
- Plastics & Rubber
- Printing & Publishing
- Timber & Wood Products
- Transport / Motor / Parts Manufacturing & Assembling
- Others ( Manufacturing )

**NON-MANUFACTURING**

- Association & Society
- Banking, Finance & Charge Card
- Business Services - Post, Courier, Maintenance, Repair Facilities, etc.
- Diversified, Holdings & Investment
- Education & Training
- Entertainment - Cinema, Amusement Centre, Theme Park, Travel Agencies
- Hotel, Resort, Restaurant & Club
- Insurance
- IT & Communication
- Media, Publishing & Advertising
- Medical & Health Services
- Plantation
- Professional Services
- Property Development & Construction
- Security Services
- Stockbroking, Investment Funds & Unit Trust
- Transportation Services - Sea, Land & Air
- Warehousing & Freight Forwarding, Shipyard & Port Services
- Wholesale, Trading, Retail, Supplier, Distributor, Direct Selling, etc.
- Others ( Non-manufacturing )

Kindly elaborate : .....

If your **employees** are represented by a trade union of workmen, please state name of union :If your **company** is represented by a trade union of employers, please state name of union :**The source of capital ownership of your company (equity more than 50%).**

<input type="radio"/> Malaysia ..... %	<input type="radio"/> Japan ..... %	<input type="radio"/> Other Asian Countries ..... (%)
<input type="radio"/> UK / Europe ..... %	<input type="radio"/> USA ..... %	<input type="radio"/> Other Countries ..... (%)

**BRANCHES****NORTHERN REGION**– 379-D, Jalan Hajah Rehmah, 11600 Gelutong, Penang **Tel:** 04 – 659 9236 / 04 – 659 6909 **Fax:** 04 - 6599 873 **E-mail:** mefpq@mef.org.my**SOUTHERN REGION** – No. 17A & 17B Jalan Cantik 6, Taman Pelangi Indah, 81800 Ulu Tiram, Johor. **Tel:** 07 – 862 4776 **Fax:** 07 – 862 4773 **E-mail:** mefjb@mef.org.my**EAST COAST REGION**– B-8 & B-10, First Floor, Jalan Haji Ahmad 3, Sri Pahang Business Centre 25300 Kuantan, Pahang Darul Makmur. **Tel:** 09 – 512 4373 **Fax:** 09 – 512 4251 **E-mail:** mefktn@mef.org.my**PERAK OFFICE**– A-1-3, 1st Floor, Wisma MFCB, No.1, Persiaran GreenTown 2, GreenTown Business Centre, 30450 Ipoh, Perak. **Tel:** 05 - 255 7778 / 05-255 9778 **Fax:** 05 - 255 2778 **E-mail:** mefp@mef.org.my**SABAH OFFICE**–3rd Floor Lot No. 1 Block A, Damai Point, 88300 Kota Kinabalu, Sabah. **Tel:** 088 - 210 579 **Fax:** 088-204 979 **E-mail :** mefkk@mef.org.my**SARAWAK OFFICE**– Lot No 95, Jalan Nylur, 93200 Kuching, Sarawak. **Tel:** 082 - 247 027 **Fax:** 082 - 247 028 **E-mail:** mefkch@mef.org.my